



Underwriter Position Available

Volumes are growing as the company expands its' operations in B.C. Alberta and Ontario and we require individuals in our Underwriting Department to ensure we maintain the high level of service established to date.

Applicants should have CMHC mortgage underwriting experience and have strong analytical & telephone skills.

Primary objective would include, but not limited to, the reviewing, processing and managing of applications/inquires received from Mortgage Brokers, in a timely and efficient manner.

You would also be responsible for:

- Maintaining a strong knowledge of SCCC Lending Products and Guidelines.
- Developing, establishing and maintaining relationships with Brokers/Referral sources.
- Reviewing & underwriting all mortgage applications ensuring files are placed in the appropriate fund and all guidelines are adhered to.
- Providing a commitment letter to referring Broker in a timely manner (ie: 4 hours)
- To follow up daily on outstanding conditions to meet funding deadlines.
- Interviewing borrowers, to review their mortgage application needs.
- Tracking number of inquiries/applications received weekly and monthly to ensure objectives are achieved.
- Assisting with the daily duties of SCCC when necessary

Spectrum-Canada is a young, high energy, sales oriented, organization looking for like minded people to join their team.

Please e-mail or fax your resume to:

Human Resources Fax – 604 684 0308
info@spectrum-canada.com